

The Texas A&M University System

FY 2025 **DRAFT** Budget Calendar

Date	Meeting / Task
November 8 th – 10 th	Budget guidelines presented to the Board for approval
December 11 th	Treasury Services distributes draft Capital Plan to Members
December – January	<ul style="list-style-type: none"> Members review and clean-up of FAMIS Chart of Accounts Check for new ABR's, SA Flags, Map Codes, etc. Run EDW00234 to review all current account attributes
January 3 rd	FY25 System Pattern distributed for review and FBAU588 Member Procard sent to members for review
January 4 th	PBA Snapshot for Phase 1
January 8 th	System requests the YU800 to open budget tables
January 12 th	DUE: Member Capital Plan changes and Budget Patterns entered in FAMIS
January 15 th	DUE: Updated FBAU588 Procards submitted to FAMIS via FAMIS Enhancement Request and to SOBA for review
January 18 th	Nightly run of YU001 – Roll Chart of Accounts (Replace Option = Y)
January 19 th	Nightly run of FBAU588 Procard – replaces FBAU581-583 job
January 21 st – 23 rd	TASCUBO Winter Meeting
January 22 nd	FAMIS Budget Module Opens
January 25 th	Reporting: <ul style="list-style-type: none"> EDW to receive FAMIS Budget Module data at 6:30am; 1:15pm, 6pm, and 11pm EDW00232 (Business Objects version of FBAU670, 671 and 665) available for refresh after the above times FBAU670, 671 and 665 available in Laserfiche 3X daily.
February 2 nd	<ul style="list-style-type: none"> Treasury – FP&C complete Capital Plan review Vice Chancellors for AgriLife & Engineering submit PUF Equipment Allocations to System Office
February 7 th – 9 th	Board Meeting (Financial Status update)
February 23 rd	DUE: Budget entry and Supplemental items to System Offices
March 1 st	DUE: CEO/CFO Capital Plan certification
March 18 th	Budget Marked as Board Approved
March 15 th	DUE: PBR Presentations Due to System Offices
April 1 st	PBR Presentations provided to Board for Review
April (TBD)	FY 2025 Programmatic Budget Reviews
May 6 th – 8 th	Board Meeting to approve the FY 2025 Budget and Capital Plan
May 10 th	PBA Snapshot for Phase II (will replace the January version)
June 1 st	First day PBA salaries can overwrite Phase I salaries in FAMIS Budget
August 20 th	PBA – Run “Done” version to EDW; Workday Merit finalized
August 22 nd	PBA Costing Allocations post to Workday

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August 23 rd	FAMIS Budget marked as "Done" – Ready for YU408/YU409
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